

**Draft**

**PRESENT:** Lyn Stan; Vice-Chair, Erin Sniderman; Treasurer, Pam Fitzgerald, Don Janik, Stacie Ohsberg

**ABSENT:** Mark Lane; Chair, Phil Chura, Gary Martin, Tuesday Orluk, Larry Smith (Selectmen's Rep)

Lyn Stan called the meeting to order at 6:08pm

**MEETING MINUTES: Tabled due to no Quorum**

**TREASURER REPORT:**

	<b>General Ledger</b>	<b>Rec Revolving Fund</b>
<b>Previous Balance: \$</b>	<b>22,538.08</b>	<b>18,712.63</b>
<b>New Balance: \$</b>	<b>10,912.73</b>	<b>26,989.84</b>

Mention of outstanding expense balances will be paid from Recreation Revolving Account for expenses related to Art on the Common and Youth Summer Camp Program.

**OLD BUSINESS:**

- **Summer Program**
  - Erin gave wrap up update on Summer Camp Program on behalf of Stacey Bellen's email showing a successful program with a surplus balance of \$1686.49
  - Lyn gave information on incident report which was filed during summer camp with mention that this will need to be submitted to insurance within 24 hours of incident occurrence
  - Mention on scholarship policy, discussion was held to carry this forward for next meeting with suggestion that the commission does not create or hold a particular policy
- **Bandstand Paver Program**
  - Erin has been unsuccessfully trying to contact Pavelok, the contact previously given by Pam. Pam suggested reaching out to Portsmouth Monument. Erin to follow up with suggestion
- **Castleberry Fair**
  - Lyn stated she is keeping Terry informed on parking situation for this fall. Larry and Lyn will be overseeing marking for the fair.

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**New Business:**

- **Ice Rink: Grant Winnes Presenting:**
  - Grant presented four main items in need of commission discussion and motions. All proposed motions were tabled due to no quorum, however members were in agreement to move forward on key items.
    - **Water pump:** last year there were concerns with the water quality that was used. The water had soot and other dark particles which leads to the ice becoming degraded and compromised. Epping Well and Pump has been consulted on well pump, trench and winterizer, Epping Well and Pump will be submitting a quote not to exceed \$3000.00
    - **Sign:** Timberland Signs gave a quote for \$325 for a ¼ inch Vinyl sign panel that will easily install and uninstall for the seasonal change, estimate will be submitted
    - **Hockey:** Discussion to allow hockey on the rink this 2018/2019 winter season. Commission members were in agreement in the need to present proposal to Board of Selectmen for the possibility of any additional risk to the Town
    - **Location of Rink:** Suggestions to move the rink into a different location, both the parking lot as well as the top fields close to the shed and well pump. Commission agreed to do a site walk through at next meeting of possible locations.
- **Budget 2019 Fiscal Year:** Tabled
- **Bylaws:** Tables

**OTHER:**

- **Christmas Tree Lighting:** Stacey gave update that the date for the 2018 Christmas Tree Lighting has been set and will be December 7, 2018. Pastor Ken will be giving the blessing

**ADJOURN:** Motion to adjourn 6:55pm

**Respectfully Submitted:**  
Erin Sniderman  
Recording Secretary